

# DRAFT MINUTES

## YARNFIELD AND COLD MEECE PARISH COUNCIL ANNUAL PARISH COUNCIL MINUTES

Wednesday 15 May 2024

Yarnfield Park Conference Centre

**Present (for all or part of the meeting): -**

**Councillors:**

Dave Beeston

Sally Parkin (Chairperson)

Margaret Broader

Kirsty Treen

Stella Hughes

Officer in attendance: John Fraser, Clerk to the Parish Council

Public at the meeting: 1

Viewing on Facebook: 3

Election of the Chairperson of the Council

- 24-1 Cllr Parkin was proposed by Cllr Hughes, seconded by Cllr Treen, and agreed by all present.

Election of the Vice-Chair of the Council.

- 24-2 Cllr Treen was proposed by Cllr Broader, seconded by Cllr Hughes, and agreed by all present.

Apologies for Absence

- 24-3 Apologies were received from – Cllr Ed Whitfield, Cllr Pert (SCC) and Cllr James (SBC)

Declaration of Interest

- 24-4 Nil

Community Action Group appointments – Chairperson, councillor representative and non-elected members

- 24-5 Cllr Hughes was proposed by Cllr Parkin, seconded by Cllr Broader and agreed by all present to take on the role of Chair of the Community Action Group.
- 24-6 Cllr Broader was proposed by Cllr Hughes, seconded by Cllr Parkin and agreed by all present to be the second councillor on the committee.
- 24-7 The non-elected members of the Community Action Group have each indicated their willingness to continue for a further 12 months.

Planning – Lead councillor

- 24-8 Cllr Whitfield has confirmed to the clerk that he would be willing to continue in this role.
- 24-9 Cllr Whitfield was proposed by Cllr Hughes, seconded by Cllr Beeston and agreed by all present to take on the role of planning lead for the council.

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## Finance – Lead councillor

- 24-10 Cllr Broader was proposed by Cllr Parkin, seconded by Cllr Hughes and agreed by all present to take on the role of planning lead for the council.

## Events Working Group – councillor member

- 24-11 **Resolution:** It was resolved that:
- i. the chairperson of the Events Working Group be confirmed by the Group.
  - ii. Cllr Parkin, Cllr Treen and the Clerk to attend meetings of Events Working Group.

## External bodies – appointment of representatives

- 24-12 **Resolution:** It was resolved that the following appointments were agreed:
- Springfields First School: Cllr Treen
  - Yarnfield Park Residents' Association: Cllr Treen.
  - Yarnfield Park Conference Centre: Clerk
  - BIFFA: Cllr Beeston
  - Village Hall Committee: Cllr Beeston

## HS2 – SRCG representation and support

- 24-13 The Government announced on 4 October 2023 that HS2 Phase 2a and b had been cancelled. HS2 Ltd were instructed to work with the Department for Transport to develop a programme of activity to close down Phase 2a in a safe, respectful, orderly and efficient manner. It was also instructed to dispose of the land acquired by HS2 Ltd. The parish council is concerned that until the disposal of this land has been completed there is a significant risk to the parish and that the council should continue receiving advice and support from the Stone Railway Campaign Group (SRCG).

- 24-14 **Resolution:** It was resolved that:
- i. The SRCG continues to advise the Council on matters relating to the HS2 development.
  - ii. A representative from the SRCG be invited to attend future meetings of the Council to advise on the HS2 development.
  - iii. Cllr Hughes and Cllr Broader agreed to represent the Council on the SRCG.

## General Powers of Competence – annual review of eligibility

- 24-15 At the June 2022 meeting of the Parish Council [minute 22-296] the council resolved to adopt the general power of competence and in so doing confirmed it met the eligibility criteria for adoption.
- 24-16 To continue to rely on the General Power of Competence the Parish Council must, at every Annual Meeting that falls in the year of a parish council election, confirm that it still meets the eligibility criteria.
- 24-17 **Resolution:** It was resolved:
- i. That the parish council continues to meet the criteria for adoptions.
  - ii. To adopt the General Power of Competence.

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## Review and re-adoptions of key documents

### 24-18 Financial Regulations

- A new model set of financial regulations has been published in May 2024 by National Association of Local Councils. The parish council's financial regulations need to be updated to include changes introduced in the new model regulations.

### 24-19 Risk Register:

- The register has been updated to take on board minor administrative changes:
  - The formation of the Yarnfield and Cold Meece Community Ltd.
  - An explanation as to why HS2 continues to present a risk to the parish.

### 24-20 No changes have been made to:

- Standing Orders
- Asset Register
- Councillor Code of Conduct
- Data Protection Act and Freedom of Information Act policies and procedures
- Publication Scheme

### 24-21 **Resolution:** It was resolved that:

- The updated Financial Regulations is brought to the July 2024 meeting of the council.
- The changes to the risk register are approved.
- The other procedures set out in minute number 24-17 are approved unchanged.

Signed

Chairperson of the Parish Council

Date: 17 June 2023

Meeting closed 7:46 pm