

YARNFIELD AND COLD MEECE PARISH COUNCIL  
PARISH COUNCIL MEETING  
MINUTES

Wednesday 17<sup>th</sup> June, 2024  
Yarnfield Park Conference Centre

**Present (for all or part of the meeting): -**

**Councillors:**

David Beeston

Sally Parkin (Chairperson)

Margaret Broader

Kirsty Treen

Stella Hughes

Officer in attendance: John Fraser, Clerk to the Parish Council

Public at the meeting: 2

Viewing live on Facebook: 6

Apologies for Absence

- 24-61 Apologies were received from – Cllr Ed Whitfield, Cllr Pert (SCC) Cllr Roy James (SBC).

Declaration of Interest

- 24-62 Nil

Public Question Time

Question 1 - Yarnfield Park Conference Centre Car Park

"I have noticed recently that the land vacated by BT next to the Conference Centre main car park is now being used for vehicle storage. It began with a few cars but the numbers seem to be steadily increasing over the last month or so. I was wondering whether you have any information about this and wondered whether this would constitute a change of use that may require planning approval from SBC?"

I have also noticed during the winter some vehicles being parked on the conference centre for many weeks and so that also appears to be being used for storage purposes at times.

Response

- 24-63 The use of the site is not a precursor to a wholesale vehicle storage facility such as the one in Cold Meece. The pole field is now being rented out as part of an office rental in the same way that it was to Openreach and is being used for training specific to that company. Any cars or vehicles stored on the site are a part of that company and are being used for training or other operation.

Question 2

"I have recently put in a couple of reports to the highways about the state of the pavement outside our house and around the area in general. My daughter is a wheelchair user. The potholes and then the tiny gravel-like stones that are created by the potholes are making it very difficult and

unsafe for her to manoeuvre independently from our house. She has already sustained a small injury from the wheelchair slipping which I pointed out in my reports. Yesterday I received emails telling me that they are "unable to action" - no further details. I have sent feedback that I find this unacceptable and dangerous but as you never get to actually speak to a human, I doubt that I will hear anything back from them. I have noticed other wheelchair and mobility aid users having to use the roads rather than the pavements in the village due to the appalling state of them. I wonder if this is something that you would be able to raise as the parish council?

Response

24-64 Similar concerns were raised at the Annual Parish Assembly. The plan of actions prepared by the council to tackle the concerns of the assembly are set out in Appendix 2.

### Question 3

"I would like to report the residents living in Colliford Drive for the indecent usage of their video cameras around their property. They are pointing all up and down the street where my children and others play. They record the children playing and save this footage so if they have any problems with the children they confront them with the footage. This should not be allowed they should not be allowed to record any children without the parents' permission, and I certainly do not give them permission to record mine."

Response

24-65 The use of recording equipment, such as CCTV or smart doorbells, to capture video or sound recordings outside the user's property boundary is not a breach of data protection law. However, if allegations of intimidation or harassment were linked to the inappropriate use of video cameras this may warrant reporting to the police.

24-66 **Resolution:** It was resolved to report this complaint to the Police.

### Question 4

"In recently contacted the Eccleshall Voluntary Car Scheme to see if anyone in Yarnfield would be considered, providing they had doctors or dentists in Eccleshall. Is this something we might be able to open up to other eligible people and also enrol some volunteer drivers from Yarnfield?"

Response

24-67 The parish council ran a similar scheme during the COVID-19 pandemic. The scheme relied on a small group of volunteers and as such was not sustainable beyond the limited support it provided during the pandemic. In contrast to this, the Eccleshall scheme looks to be well supported. If they are willing to extend the service to residents of the parish, it is something that should be investigated.

24-68 **Resolution:** It was resolved that:

- i. The proposal to develop the Eccleshall car share scheme would be added to the Parish Assembly work plan.
- ii. That the clerk meets with the organiser of the Eccleshall scheme.

### Reports from Borough and County Councillors



24-69 Nil

Minutes of the Annual Parish Council meeting held on 15 May, 2024

24-70 **Resolution:** It was resolved that the minutes of the Annual Parish Council meeting held on 15 May, 2024 were approved as a correct record of the meeting subject to the correction of grammatical errors.

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Parish Action Tracker – review of actions

24-72 Minute number 23-296 – Homes Plus Estate Management

- Work on repair of the pavements and some walls on Greenside has been started by Homes Plus.

24-73 Minute Number 21-499 – Severn Trent

- Contact has been established with the newly appointed lead for this work at Severn Trent.
- Modelling work of the sewer system has established that the sewer in Yarnfield Lane is capable of handling the volume of sewage, even during periods of heavy rain. The problem is caused by the configuration of the sewer in Highlows Lane which slows the flow of sewage that can, during periods of heavy rain, lead to a sewage discharge from the manhole near to the junction of Yarnfield Lane and Highlows Lane.
- The work done to prevent flooding of the properties on Yarnfield Lane has been completed and has been successful. What remains is intermittent discharge of sewage from the manhole on the pavement during periods of heavy rain.
- The original proposal to remedy the problem is no longer feasible because of work done by Network Plus, when they installed a new power cable in Yarnfield Lane.
- The scheme to prevent uncontrolled discharges from the sewer during periods of heavy rain has been referred to the engineering project team to find a solution to the problem.
- For any scheme to proceed, it will first need to satisfy a number of criteria: level of public health risk to the community, frequency of the risk, number of properties being affected, deliverability of the proposed solution and financial viability.
- In view of the progress made the action tracker is moved from red to amber on the proviso that routine communication with Severn Trent is maintained.

24-74 Minute Number 21-499: Highlows Lane, Yellow lines

- The work to finish the painting of yellow lines has been completed by Staffordshire County Council.

24-75 A copy of the Update of Actions Report set out in Appendix 1 and posted on the parish council website was noted.

Annual Parish Assembly

24-76 The Parish Assembly, held on 28 May, 2024, was attended by 34 people. The proposals raised by the assembly are set out in Appendix 2 together with actions and timescales needed to deliver on the issues identified.

#### Annual Audit

24-77 The internal audit, which was undertaken by Black Rose Solutions Ltd, was completed on 5 June, 2024. No major accounting issues were identified but she did make recommendation for the council to consider.

- i. Ensure that appropriate arrangements are in place for monitoring play areas, open spaces and sports pitches: such reviews should be undertaken by appropriately qualified external inspectors or, if by officers or members, that they have received the appropriate training and accreditation.
- ii. Review progress against the budget regularly throughout the year - at least quarterly - including a year-end projection and a clear minuted commentary of likely significant variances from the budget.
- iii. Ensure that the Authority is maintaining a formal asset register and updating it routinely to record new assets at historic cost price, net of VAT and removing any disposed of / no longer serviceable assets

24-78 Copies of the internal audit report and AGAR documents circulated at the meeting are attached at Appendix 3.

24-79 The 30-day period during which the public may examine the accounts and raise issues of concern with the external auditor will run from 19 June – 30 July 2024.

24-80 Resolution: It was resolved that:

- i. The recommendations of the internal auditor are accepted.
- ii. The Chairperson and Clerk sign the AGAR Section 1;
- iii. The Responsible Finance Officer and Chairperson sign the AGAR Section 2;
- iv. The dates for the exercise of Public Rights are noted;
- v. The annual return is sent to the external auditor.

#### Councillor Vacancy - co-option timetable

24-81 Stafford Borough Council has confirmed the requisite number of residents requesting an election has not been reached and the parish council is free to co-opt a new councillor to the vacancy created by the resignation of Cllr. Griffiths.

24-82 The council policy on co-option was approved in 2022 and updated in 2024 to remove typographic errors.

24-83 **Resolution:** It was resolved that:

- i. The vacancy on the parish council be advertised with a view to co-opting a new member onto the council.
- ii. The timetable for receiving applications will be:
  - Applications from – Tuesday 18 June, 2024
  - Closing date: - noon on Friday 5<sup>th</sup> July, 2024
  - Appointment to be decided at the Parish Council meeting held on Wednesday 10 July, 2024.

#### Bus Shelter



24-84 The insurance claim made following the damage to the bus shelter in Yarnfield has resulted in a settlement based on the quote provided with the claim which totals £4,195 excluding VAT, minus the policy excess of £125 which totals a final settlement of £4,070.

24-85 **Resolution:** It was resolved that:

- i. That the final settlement offer is accepted.
- ii. Cllr Beeston, Cllr Whitfield and the clerk prepare a costed proposal for the replacement of the shelter to be presented to the July 2024 meeting of the parish council.

Parish Clerk's report:

24-86 Schedule of invoices for the period 16 May – 17 June, 2024, awaiting payment = £1,739.74.

24-87 To maintain the general business account in credit, a transfer of £1,500 will be required from reserves.

24-88 Current account bank reconciliation on June 17 June, 2024, after taking into account outstanding payments and transfers = £1061.21.

24-89 **Resolution:** It was resolved that:

- iii. The schedule of payments and transfers for the period 16 May – 17 June, 2024, set out in Appendix 4, is approved.

Update on actions taken

- i. Phone  
As part of the business continuity plan agreed in March 2024 [Minute 23-540] a sim only mobile phone contract has been set up. The proposal is that this is paid for by direct debit rather than as office expenses. The contract is a one-month recurring contract for £5 per month

24-90 **Resolution:** It was resolved that the monthly cost of the mobile phone is paid for by direct debit to Talk Mobile.

Labour in Vain Working Group – update report

24-91 The work on the community acquisition of the Labour in Vain has from the outset been fraught with difficulties, the most significant being the value of the pub, with or without the annexed car park.

24-92 Stonegate's valuation of the Labour in Vain is considerably overstated. Neither Stonegate nor their agent, has shown any willingness to negotiate with the community to arrive at a value that is realistic.

24-93 Yarnfield and Cold Meece Community Ltd. had hoped to submit a grant application to the Community Ownership Fund. This will not now happen, as it has not been possible to arrive at a realistic valuation that would be acceptable to both parties.

24-94 The Labour in Vain is typical of many pubs around the country, being abandoned and over-valued to prevent community ownership. The parish council will continue to be advised by the Plunkett Foundation.

24-95 Yarnfield and Cold Meece Community Ltd. will continue to work to secure the future of the Labour in Vain for the benefit of the whole parish.

24-96 **Resolution:** It was resolved to write to the newly elected MP after the general election in July asking for a meeting to explore how they could support this work.

Neighbourhood Plan – update and next actions

24-97 The final draft of the Master Plan report had been promised by 10 June, 2024. AECOM have failed to deliver this work in accordance with the agreed timetable.

24-98 **Resolution:** It was resolved that the clerk write to AECOM asking for this work to be completed as a matter of priority.

Updates from Parish Councillors

24-99 Cllr Whitfield and the clerk attended a planning event organised by the SPCA which was led by Hannah Barter. The event provided a useful insight to the planning process. Slides from the event will be circulated to councillors.

24-100 The clerk represented the parish council at the Stone District Parish Council Liaison Meeting held on the 29 May, 2024 at which the Stafford Borough Council Planning manager provided a useful insight into planning enforcement.

- The Stafford Borough Council planning enforcement team consists of 3 agency staff each with a 100+ caseload.
- Changes to permitted development rights provisions have resulted in a reduction in the number of planning applications that parish councils are being asked to comment on.
- There has been an increase in the number of applications for lawful development certificates. Such applications are not consulted on by Stafford Borough Council as the National Planning Policy Framework says, "Views expressed by third parties on the planning merits of the case, ..., are irrelevant when determining the application."

Forward Plan

24-101 The forward plan for meetings was noted.

Date and time of next meeting

Parish Council Meeting – 10 July, 2024 at 7.30pm



Signed





Chairperson of the Parish Council

Date: 10 July, 2024




Meeting closed 9.35pm



Monthly Progress Tracker – Update 15/05/2024



		 Warning	 Action – in progress	 Achieved	
March 2024		1	13	0	
April 2024		1	12	1	
May 2024		0	13	1	
Minute	Resolution	Action			RAG
Ambition 1 - Environment					
21-524	Village Green Project	<p>Proposed lease advertised by Stafford Borough Council.[06/06/24]. Heads of Terms now to be prepared.                      Referred YCM-PC concerns about the condition of tree on the village green to SBC                      Meeting with Stafford Borough Council officer [10/01/24]</p> <ul style="list-style-type: none"> <li>- Work on lease still with legal services</li> <li>- New section 106 fund application to be refreshed and resubmitted to Stafford Borough Council</li> </ul> <p>Meeting with officer leading this work set for Wednesday 15 November, 2023.</p> <ul style="list-style-type: none"> <li>- Instruction to prepare lease sent to solicitors</li> <li>- Existing lease to be incorporated into the new lease</li> <li>- Pepper corn rent to be charged for the lease</li> </ul> <p>Stafford Borough Council confirm funding for the village green lease advert has been found.                      Meeting with officer leading this work set for Wednesday 18 October, 2023.                      Stafford Borough Council working to resolve issues with the lease of village green                      Parish Council meeting to be asked to:</p> <ul style="list-style-type: none"> <li>- To form a working group to prepare the tender for the village green project and to issue tenders documents</li> <li>- Resolve to submit a bid for money to the HS2 Community and Environment Fund</li> <li>- Conclude negotiations with Stafford Borough Council over the lease of the land.</li> </ul> <p>Meeting with Planning and Streetscene held on 5 June.</p>			

## Monthly Progress Tracker – Update 15/05/2024





		<p>The cost of advertising the lease (£500) has yet to be resolved with Stafford Borough Council looking to see if they can identify a budget to pay for this.</p> <p>Planning to look at the boundary lines of the proposed lease to establish ownership details of the pavements surrounding the south green.</p> <p>Streetscene to review work needed to “red flagged” trees on the village green.</p> <p>Progress update report to be brought to next Parish Council Meeting (June 23)</p> <p>Site meeting with Stafford Borough Council officers from planning and Streetscene arranged.</p> <p>Progress on the project and lease of the village green has again stalled.</p> <p>Escalate action to the Borough Council’s Planning Officer</p> <p>Cabinet lead and ward councillors pressing Stafford Borough Council officers to release funds and agree the lease.</p> <p>Project to be added to new council work programme.</p>	
22-376	Yarnfield Lane Lay-by – litter and fly tipping.	<p>Working with SBC and SCC to find a permanent solution.</p> <p>Project to be added to new council work programme</p>	
<b>Ambition – 2 Safety</b>			
23-718	Bus Shelter	<p>Insurance Claim agreed by Avia Insurance [31/05/24]</p> <p>Insurance claim for replacement of the shelter send to AVIVA. Replacement cost likely to be in excess of £4,000 to remove and replace with a similar shelter [14/05/24]</p> <p>Damage to the bus shelter reported to the council’s insurance company. [16/02/24]</p>	
23-291	Highway Repairs	<p>Letter sent to HS2 by Cllr Parking requesting a meeting with HS2 Ltd on the Yarnfield Lane site. [16/06/24]</p> <p>Waiting for the completion of the HS2 Ltd / Staffordshire County Council Highways report. Continue to liaise with Cllr Parry over repairs and receiving a copy of the report.</p> <p>Request for a meeting with Stone Rural PC sent to their clerk – to be considered at their next meeting on the 16/05/24.</p> <p>Chase Cllr Parry and HS2 Ltd Community &amp; Stakeholder Engagement Officer for a copy of the report.</p> <p>HS2 Ltd and Staffordshire County Council Highways compiling a report on several problem sites. It is hoped the report will identify work needed to resolve problems on Yarnfield Lane. [22-04/24]</p>	



## Monthly Progress Tracker – Update 15/05/2024


		<p>Site meeting with Cllr Parry 20 April, 2024.</p> <p>HS2 Ltd authorise work to clear the road gullies in the vicinity of the HS2 compound – no noticeable improvement Email sent to Cllr Ian Parry [4/03/2024]. Meeting being arranged.</p> <p>Email exchange with HS2 Ltd about the council’s dissatisfaction with their refusal to accept responsibility for the state of the lane and flooding. [13/03/24]</p> <p>Site visit and video evidence collected and sent to HS2 Ltd [15/03/24]</p> <p>Potholes marked up to be repaired by Staffordshire County Council [10/11/23].</p> <p>A complaint about the state of the junction of The Paddocks and Yarnfield Lane has been logged with Staffordshire County Council.</p> <p>A Freedom of Information Act request has been made to Staffordshire County Council for detail so their programme of highway repairs specifically relating to the parish and the criteria that they use for prioritising work.</p> <p>That residents are encouraged to log problems on the Staffordshire County Council report its website.</p>	
23-296	Homes Plus Estate Management	<p>Repair work to the walls and pavements on Greenside started [04/06/24]</p> <p>Work on the pavements, root damage and perished brickwork scheduled to start 4 June, 2024.</p> <p>Email sent to Homes Plus asking for a meeting to review progress with the footpath repairs.[8/05/24]</p> <p>Homes Plus onsite – work on hedges and pavements underway. [14/02/23]</p> <p>Email from Homes Plus – work scheduled to start February 2024</p> <p>Site meeting with Homes Plus [18 October 23] Agreed to deal with maintenance and repair issues Greenside and The Furlong. Awaiting response from Homes Plus officer.</p> <p>Contact made with Homes Plus Estate Management Team Lead. Meeting with estate walk to be confirmed.</p>	
21-499	Severn Trent work Highlows/Yarnfield Lane	<p>New contact identified. No response received from meeting request. Escalating the call to receive an update on progress to the Asset Planning Lead (Waste Networks)</p> <p>New STWCo lead officer for this work has been appointed. Request to meet sent. [18/03/24]</p> <p>Telephone contact with Waste Network Team Manager– evaluation and options report being prepared. Further work needed to establish whether the Highlows Lane junction is the symptom of a bigger problem of the cause of the problem. Meeting to be arranged for the new year.</p> <p>Meeting with Asset Planning Lead (Waste Networks)</p> <ul style="list-style-type: none"> <li>- STWCo looking to find solution that is represents value for money and is achievable given the physical constraints and doesn’t move the problem to a different location on the location.</li> <li>- Possible schemes referred to STWCo hydrologists to undertaken assessment of the schemes’ suitability.</li> </ul>	

## Monthly Progress Tracker – Update 15/05/2024




		<p>Email to CEO of Severn Trent. Problem delegated to senior officer at Severn Trent to resolve the problem. Contact made with the Asset Planning Lead (Waste Networks): meeting being arranged.</p> <p>Meeting arranged with STWCo Catchment Lead – Sewerage North Staffordshire and his colleagues</p> <p>Pressing STWCo engineering team for date phase 2 project will be started. Site visited by STWCo progress made on the scheme, date for start still to be confirmed. Request made for a site meeting with engineers responsible for the project.</p> <p>STWCo visit in April 2023 identified further complications with delivery of the project. Work with engineers to establish what needs to be done to see the work completed</p>	
21-499	Highlows Lane – Yellow Lines	<p>Work complete [22/06/24]</p> <p>Work scheduled to resume on 22 May, 2024.</p> <p>Community Traffic Management Officer – asked for date work will be resumed</p> <p>Email sent to Community Highway Engagement Officer [18/03/24]</p> <p>Outstanding work to finish the painting of the Yellow Lines at the junction reported to Staffordshire County Council with a request to complete the work asap</p>	
<b>Parish Ambition – 3 Community</b>			
23-550	Village Hall defibrillator	<p>Meeting of Defibrillator project group – plan of action agreed [23/05/24]</p> <p>Community Action Group to identify the costs of replacing the battery and pads on the village hall G3 defibrillator and whether a more cost-effective option would be to replace the unit with a fully automatic G5 unit.</p>	
23-323	Defibrillator project	<p>Meeting of Defibrillator project group – plan of action agreed [23/05/24]</p> <p>Meeting with AEDdonate to look at possible site on Ford Drive and in Cold Meece</p> <p>For possible sites.</p> <p>Application to National Grid to provide cost for unmetered cable supply started</p> <p>Application for grant funding being explored.</p>	
23-267	Labour in Vain – Community Ownership Fund Round 3	<p>Yarnfield and Cold Meece community Ltd has reached a point in their work to buy the Labour in Vain where the owners are not prepared to move to a sale price that reflects the true value of the pub. The government's decision,</p>	



## Monthly Progress Tracker – Update 15/05/2024

		<p>prompted by the general election, to suspension the COF programme and the challenge of not having a clear line of sight to acquisition with an agreed price has become an unsurmountable problem. The working group has agreed:</p> <ul style="list-style-type: none"> <li>- to not submit a Community Ownership Fund application at the end of June 2024.</li> <li>- to written everyone who pledged financial support and the wider group setting out why this decision has been made.</li> <li>- To continue to maintain contact with the agent owner.</li> </ul> <p>Update and action planning meeting with Plunkett Foundation [7/03/24]</p> <p>Bid to buy the Labour in Vain rejected by Stonegate.</p> <p>Application to Community Ownership Fund put on hold – further work to secure pledges needed and for Stonegate to their view that the Labour in Vain and associated cap park has a value of at least £500k</p> <p>Application for the membership of the Plunkett Foundation secured</p> <p>Application for the registration of the Community Benefit Society prepared based on the Plunkett Foundation model standards</p> <p>Closing date for Community Ownership Fund application – 31 January 2024</p> <p>Plunkett Foundation support for the project secured. Dates of meeting with PF advisor circulated to members of the working group.</p> <p>Valuation of the Labour in Vain commissioned by the parish council.</p> <p>Working group meeting agreed that the formation of a Community Business Society will be the best approach to secure a Community Ownership grant.</p> <p>The review of the asset of community value found in favour of its retention but with the car park being removed</p> <p>Expression on interest has been approved – with one caveat – application and delivery must be by the same company</p> <p>Formation of a Community Interest Company proposed by the Working Group</p> <p>Asset Lock – can the parish council be named as the recipient of the asset lock</p> <p>LiV Action Group meeting 14/09/23 – agreed outline of the expression of interest application to the Community Ownership Fund.</p> <p>Closing Date for full application 11 October 2013.</p> <p>Meeting of the Parish Council - Community Meeting 7 September 2023 confirmed notice is given to Stafford Borough Council that the parish wish to be considered as a potential bidder</p>	
22-47	Firing Range	<p>Meeting with Stafford Borough Council and Staffordshire Police [22/01/24]</p> <p>Planning permission for the new range in Stafford approved.</p>	

## Monthly Progress Tracker – Update 15/05/2024

		<p>Police confirm reporting arrangements with parish council to supply dates and time for the operation of the range.</p> <p>Awaiting results – see email from SB</p> <p>Monitoring of the site undertaken by Stafford Borough Council – 25 August 2023</p> <p>Site visit with Police, Property Services and Stafford Borough Council – 24 August 2023.</p> <p>No perceivable improvement in the noise from the site. Meeting with Police Estate Office, Firing Range Team, Stafford Borough Council and representative of the PFCC office.</p> <p>Stafford Borough Council Environmental Health to visit noise sensitive properties to carry out noise monitoring.</p> <p>SBC Environmental Health to SBC pressing Staffordshire Police for date to complete acoustic insulation work at the range.</p>	
21-488	Gates at Cold Meece	<p>Price for new gates included in 2024 budget. Cost limitations will mean the project will need to be phased over several years.</p> <p>Prices for gates being arranged – to be reported to the September</p> <p>Gate design, cost of procurement and installation to be present to September 2023 meeting</p>	
<b>Parish Ambition – 4 Good Governance</b>			
23-540	Business Continuity Plan	<p>Continuity Plan Template prepared with examples. – Cllrs invited to comment on the template before it is populated [18/03/24]</p> <p>A detailed plan of action covering all aspect of parish council business is to be prepared</p> <p>A contact list for individuals and organisation is to be prepared.</p>	
22-97	New Office Systems	<p>Staffordshire County Council have confirmed they charge £100 for the work</p> <p>The Cabinet Office are encouraging all local councils to move over the .go.uk domain for their website and Cllr/staff email addresses. Clerk attended a free training session sponsored by the Cabinet Office. A small grant of up to £100 is available to help with the cost of the transition.</p> <p>Community Development Officer – review of website to identify improvements.</p> <p>Councillors to be invited to share their thoughts on the website and what changes they would like to see.</p> <p>Meeting requested with SCC Digital Team before end of July 2023</p> <p>Contact SCC digital team to agree project to update the parish council website</p> <p>Project to be added to new council work programme.</p>	





## YARNFIELD AND COLD PARISH assembly COUNCIL MEETING

28 May, 2024

### Priorities for the next 3 years

Focus Area	Area of concern	Action/time
Public Footpaths	<ul style="list-style-type: none"> <li>• Footpath maintenance - liaise with landowners and Borough Council to improve paths around the village</li> <li>• Public footpath way signs</li> </ul>	<ul style="list-style-type: none"> <li>- Form a working group to tackle problems of maintenance and obstruction of footpaths.</li> <li>- Engage with landowners and the Staffordshire County Council.</li> </ul>
Pavements and roads	<ul style="list-style-type: none"> <li>• Pavement Safety – concern about the general state of pavements on Yarnfield Lane, Ford Drive and other areas</li> </ul>	<ul style="list-style-type: none"> <li>- Compile a report to gather personal stories from people who are either not able to get out of their homes, or don't feel safe to use the pavements and the impact this has on their social isolation.</li> </ul>
Roads	<ul style="list-style-type: none"> <li>• Yarnfield Lane</li> <li>• Flood prevention</li> <li>• Problem with the state of the roads after tractors have used them</li> <li>• Encourage the community to report issues around potholes, flooding, pavements, gutter sweeping, drain cleaning, grass cutting and edging.</li> <li>• Speeding outside the school</li> </ul>	<p>Road maintenance and flooding</p> <ul style="list-style-type: none"> <li>- Continue to work to see involved maintenance of the roads in the parish.</li> </ul> <p>Speed outside the school and Yarnfield Parkway.</p> <ul style="list-style-type: none"> <li>- Deliver the 20mph road signs project included in the council's budget.</li> </ul>
Parking	<ul style="list-style-type: none"> <li>• Antisocial parking <ul style="list-style-type: none"> <li>- Yarnfield Park</li> <li>- Greenside</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Meeting with police and the councillors to improve communication</li> </ul>

Focus Area	Area of concern	Action/time
	<ul style="list-style-type: none"> <li>• Condition of the village post office car park</li> <li>• Obstruction of Yarnfield Lane by visitors attending tournaments to Wellbeing Park.</li> </ul>	<p>and to get a better understanding of the law surrounding antisocial parting.</p> <ul style="list-style-type: none"> <li>- Refer complaints to the local PCSOs</li> <li>- Liaise with Wellbeing Park on management of their major events.</li> <li>- Work with the owner of the post office building to secure improvements to the maintenance of the car park. (Possible Health and Safety at Work Act issues.)</li> </ul>
Nuisance	<ul style="list-style-type: none"> <li>• Firing rang</li> <li>• Wellbeing Park – car parking</li> <li>• WAR Events</li> <li>• Problem of noise Conference Centre</li> <li>• Anti-social behaviour</li> <li>• Security Cameras</li> </ul>	<ul style="list-style-type: none"> <li>- Prepare an advice sheet on raising complaints.</li> </ul>
Open spaces	<ul style="list-style-type: none"> <li>• Maintenance of green spaces</li> <li>• More play equipment on the village green, adventure type equipment for children 9 years+</li> <li>• Continue management of the green open space to improve environment for wildlife (trees, bushes, flowers), families (benches and picnic tables), children (play equipment, goal posts, rounders pitch)</li> <li>• More waste bins on Yarnfield Park</li> </ul>	<ul style="list-style-type: none"> <li>- Conclude negotiations with Stafford Borough Council over the lease of the village green.</li> <li>- Deliver village green section 106 project.</li> <li>- Work with the Yarnfield Park Residents Association on location of the litter bins.</li> </ul>
	<ul style="list-style-type: none"> <li>• Could a local football team make use of the football field next to the MUGA on Yarnfield Parkway</li> </ul>	<ul style="list-style-type: none"> <li>- Contact the owners of the public open space on Yarnfield Parkways about the future of the site.</li> </ul>



Focus Area	Area of concern	Action/time
Car Share scheme	<ul style="list-style-type: none"> <li>• Agree joint cooperation with Eccleshall Scheme</li> <li>• Identify potential volunteers</li> <li>• Market scheme with at risk groups in Yarnfield and Cold Meece</li> </ul>	<ul style="list-style-type: none"> <li>- Work with Eccleshall Car Share scheme to develop opportunity to extend the scheme to the parish.</li> </ul>
Labour in Vain	<ul style="list-style-type: none"> <li>• Work to see the Labour in Vain reopened as a village pub.</li> </ul>	<ul style="list-style-type: none"> <li>- Support the Yarnfield and Cold Meece Community Limited</li> </ul>
Parish Council	<ul style="list-style-type: none"> <li>• Promote work and events more widely Cold Meece to be included</li> </ul>	<ul style="list-style-type: none"> <li>- Continue to work to raise awareness of the work of the council across the whole of the parish.</li> </ul>
Priorities for the next 20 years	<ul style="list-style-type: none"> <li>• Surround Yarnfield and cold Meece with a ring of green belt half a mile wide to prevent future encroachment on the heart of the village</li> <li>• Future of the old polo field (Sports ground at YP)</li> <li>• More community events uniting whole village e.g. continuing the summer fair</li> <li>• Engaging with youngsters getting them to 'own' the village.</li> <li>• Rationalise maintenance contracts</li> </ul>	

# Yarnfield and Cold Meece Parish Council

## Schedule of Payments - June 2023

Date	Ref/Chq no	Payee	Description	NET	VAT	Payment
17/06/2024	BACS	Clerk	Salary	647.79		647.79 ✓
17/06/2024	BACS	HMRC	PAYE payment	162.00		162.00 ✓
17/06/2024	BACS	Black Rose Solutions Ltd	Internal Audit	105.00	21.00	126.00 ✓
17/06/2024	BACS	SPCA	Training Course - Planning	25.00	5.00	30.00 ✓
17/06/2024	BACS	SPCA	Training Course - Planning	25.00	5.00	30.00 ✓
17/06/2024	BACS	BBB Castle Hire	Summer Picnic inflatables part payment	250.00		250.00 ✓
17/06/2024	BACS	Village Hall Committee	Parish Council hire	132.00		132.00 ✓
17/06/2024	BACS	Clr Parkin	Lunch Club expenses	126.24		126.24 ✓
17/06/2024	BACS	Clr Hughes	CAG expenses - summer bedding	151.99	20.00	171.99 ✓
17/06/2024	BACS	Clerk	Office expenses	54.60	9.12	63.72 ✓
				<b>1,679.62</b>	<b>60.12</b>	<b>1,739.74</b>

### Account Transfers - June, 2024

	From	To
17/06/24	Transfer General Reserve Account	Business Current
		<b>1,500.00</b>
		<b>1,500.00</b>

Chairperson:   
 Date: 17-Jun-24